

Date Received: _____

Date Approved: _____

Amount Paid: _____ (check/cash/billed via Quickbooks)



2023-2024 Admission's Agreement

Rates Effective July 1st 2023

Facility License Number: 493009278

Start Date: _____

Child's Name: _____ Fully Potty-trained: YES or NO

DOB: _____

Address: _____

Parent/Guardian's Name: _____

Phone: _____

Email: _____

_____ New Enrollment Fee: \$100

OR

_____ Annual Materials/Administration Fee upon Re-Enrollment: \$75

* This agreement is subject to availability. Should there not be space for your child, the enrollment fee will not be charged.

Please choose a class and schedule for your child on the following pages:

___ **LADYBUGS: 2 & 3 YEAR OLDS (No class on Fridays)**

(NOT required to be potty-trained)

Ratio 7:1

Must be at least 2 years old

Socialization 8:30-11:00

___ Tuesday/Thursday

\$315 per month

___ Monday/Wednesday

\$315 per month

Ladybug Class 8:30-12:30

___ 2 days: (Please circle: Mon/Wed or Tues/Thurs)

\$457 per month

___ 3 days (Please circle 3 days requested: Mon Tues Wed Thurs)

\$630 per month

___ 4 days: Mon-Thur

\$735 per month

\$25 diapering fee charged monthly until child is potty-trained

Aftercare is available for this class at an hourly rate \$10/hour if space is available. Please email director for more information

____ **SPROUTS: 3 & 4 YEAR OLDS**

(potty-trained)

Ratio 12:1

3 years old by Nov 1st 2023

Sprouts Morning 8:30-1:00

____ 2 days: Tuesday/Thursday

\$457 per month

____ 3 days: Monday/Wednesday/Friday

\$630 per month

____ 5 days: Mon-Fri

\$840 per month

Sprouts Full Day 8:30-3:30

____ 2 days: Tuesday/Thursday

\$630 per month

____ 3 days: Monday/Wednesday/Friday

\$855 per month

____ 5 days: Monday-Friday

\$1225 per month

Optional Programs (limited space, billed @ \$12/hour):

8:00-8:30 Breakfast Bunch _____

3:30-4:30 Extra Playtime _____

___ BLOSSOMS: 4 & 5 YEAR OLDS

(Pre-K/Kinder Ready)

Ratio 12:1

4 years old by Nov 1st 2023

Blossoms Morning 8:30-1:00

___ 2 days: Tuesday/Thursday

\$457 per month

___ 3 days: Monday/Wednesday/Friday

\$630 per month

___ 5 days: Mon-Fri

\$830 per month

Blossoms Full Day 8:30-3:30

___ 2 days: Tuesday/Thursday

\$630 per month

___ 3 days: Monday/Wednesday/Friday

\$855 per month

___ 5 days: Monday-Friday

\$1225 per month

Optional Programs (limited space; \$12/hour):

8:00-8:30 Breakfast Bunch _____

3:30-4:30 Extra Playtime _____

For a personalized schedule & rates please contact the director.

Admission's Agreement (cont.)

Hourly Rate:

Scheduled hours \$12/hour

Unscheduled hours \$20/hour rate

Drop-In Rate:

Preschool (8:30-1:00) \$50/day

Extra Care (8:30-3:30) \$75/day

*Optional Services will be provided for an additional fee. These services may be offered to specific age groups only and the costs will vary depending on the service. These services are OPTIONAL and not a requirement of our program.

Terms and Conditions (Please Read Carefully)

- There is a \$25/month fee for children in diapers until potty-trained
- Morning snack & lunch is **provided** by the families. Morning snack must be in a separate container labeled with the child's name. Afternoon snack provided by Happy Hearts.
- All resting items, bags, classroom slippers, diapering items and water bottle **MUST be labeled with child's name.**
- I understand that this agreement is for preschool & childcare education services offered by Happy Hearts Preschool
- A one-time enrollment fee of \$100 is required to reserve your child's spot upon acceptance and is non-refundable.
- An annual materials & administration fee of \$75/child is due upon re-enrollment every school year and is non-refundable
- Monthly tuition reflects school holidays & in-service trainings and is non-refundable
- There is no change in tuition costs, with the exception of the summer break that Happy Hearts Preschool is closed when the fair is in session (**Four weeks between June & July**)
- Tuition is due in advance on the 1st of each month, made payable to Happy Hearts Preschool. There is a \$50 fee for tuition received after the 5th. If tuition has not been paid by the 10th of the month the school will automatically terminate enrollment.

- The school has the right to discontinue this enrollment contract at any time for misconduct of the parent or the child.
- In case of withdrawal, I agree to notify the school with a written 30-day advance notice.
- I understand that my child must be up-to-date with immunizations required by the State of California to be enrolled
- I understand that no refunds or credits will be granted.
- **I understand that Happy Hearts may close due to COVID-19 or natural disaster and continue preschool online for the remainder of the paid month**
- I understand if the school remains closed the following month, I will not be charged.
- All forms required by Community Care Licensing, including proof of immunizations must be submitted before a child is enrolled. Children cannot be admitted to school without submission of all required forms.
- I understand this contract cannot be modified without 30-day written notice.
- Community Care Licensing retains the right to inspect Happy Hearts Preschool, interview children in its care, and inspect children's files.
- I acknowledge there will be a \$1/minute charge if my child is at school past or before their scheduled drop-off/pick-up time. This will be added to my following month's tuition.
- All schedule changes must be made in writing (email acceptable) with 30 day notice and can only be accommodated on availability.
- In the event of a natural disaster, specifically during fire season, the school has the right to close without a deduction in tuition for up to a week. After that time, a reimbursement will be made to families for missed school days.
- Unscheduled extra days may be available, but are not guaranteed
- There is a 10% discount rate for siblings
- The first month's tuition can be paid upon the start date of the child.
- I understand that I will receive at least a 30-day notice in writing for all rate increases of Happy Hearts Preschool.
- I have received and read the Happy Hearts Preschool Parent Handbook
- I agree to the terms stated in the handbook regarding all policies.
- There are no make-up days offered for missed school days due to vacation/personal reasons
- There are make-up days offered for children who are out sick based on availability and are not guaranteed; These must be made up the same month as the illness
- I understand I must drop off at my designated drop off time, and no later than 9:15 without notice. There are no drop off's between 9:15-10:30 during our morning transitions and group time

- I have read and agree to the **Happy Hearts Preschool Sick Policies** and will keep my child home if they are ill.
- I will provide weekly clean bedding for my child if they rest at school; There is a \$5 charge for borrowed school bedding for the week

I acknowledge that this is a legally binding contract. I have read, understand and agree to the terms in this Admission Agreement and hereby apply to enroll my child for attendance at Happy Hearts Preschool.

Parent Signature: _____ Date: _____

Director Signature: _____ Date: _____